

Town of Colchester
WJMS Building Committee
November 12, 2015 – 7:00 PM
WJMS Media Center

Minutes

Members Present: Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Steve Wells, Paul Picard

Members Absent: Irene Malsbenden

Others Present: Board of Finance Liaison Art Shilosky; Director of Educational Operations Ken Jackson; Board of Selectman Liaison Rosemary Coyle; Board of Finance Chairman Rob Tarlov, Principal Chris Bennett, Board of Education Liaison Brad Bernier, representatives from various construction firms

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:08 p.m.
2. **Citizens Comments**
 - a. **Town email:** K. Jackson followed up with a firm seeking final plans which are not yet available.
3. **Approval of Minutes – October 22, 2015:** A. Tarnowski motioned to approve the October 22, 2015 meeting minutes, seconded by P. Picard. Vote was unanimous. **MOTION CARRIED.**
4. **2016 Building Committee calendar:** P. Picard motioned to approve the 2016 meeting dates as presented, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.** (See attached)
5. **Discussion on Nov 18, 2015 Tri-Board meeting:** The agenda for the meeting is misleading in that it says there will be discussion and possible action on the committee. There is no action to be taken. The purpose of the meeting is to give an update on the project to the Boards.
6. **Discussion of architect firm seeking Building Committee feedback:** One of the architectural firms that was interviewed but was not selected has requested feedback and to meet with T. Tyler. Chairman Tyler declined to meet with them individually. Some members are skeptical of providing feedback. K. Jackson will check to see if there is legally an obligation to meet with the firm.
7. **Discussion and possible action on selection of construction management firm, interview dates and questions:** After reviewing cumulative results from the rubric used by members to score each firm and discussion on the results Gilbane, O&G, and Newfield were selected to be interviewed. Discussion included workload and past litigation concerns. A. Tarnowski motioned to interview the top three firms as determined by the members ranking; Gilbane, O & G, and Newfield, as potential selection for Construction Management of the WJMS building project, seconded by S. Wells. Vote was unanimous. **MOTION CARRIED**

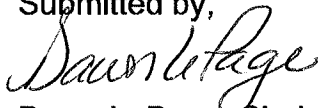
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COMMUNITY CENTER

Interviews will take place on December 8, 9, and 10th starting at 7:00p.m. A special meeting will beheld on December 17th for possible action on the selection of a Construction Manager. K. Jackson will notify those selected and send rejection letters to others. K. Jackson will also inform those selected that they should bring their four key personnel that are listed in their proposals, someone who can speak to preconstruction, and one additional person of choice if they wish to the interview.

T. Tyler will speak with Tecton and to see if they have a revised schedule.

8. **Discussion and possible action on Owner's Rep scope:** This items was deferred to a later date.
9. **Discussion on communication/social media:** J. Ruiz has offered to temporarily do any postings on the Twitter account.
10. **Citizens Comments:** C. Bennett would like to know as soon as possible if he will be able to use the 8th grade wing during construction to determine where everyone will fit.
11. **Adjournment:** P. Picard motioned to adjourn seconded by J. Ruiz. Vote was unaimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting 8:48p.m.

Submitted by,



Dawn LePage, Clerk